

# Job Opportunities

## Controls Technician

Energy Automation Technologies, Inc. is a DDC contracting company that specializes in building automation and high-end controls. Our company encourages each team member to improve and grow to their fullest potential. We believe in bringing an honest, professional approach to meet the needs our customers.

**Job Purpose:** Design solutions to advance each client's operational and environmental objectives, needs and requirements.

### Primary Job Duties:

- Determine equipment needs and parts required for customer's system performance and pro-actively identify problems.
- Provides technical guidance to diagnose control system concerns and ensure occupancy comfort.
- Troubleshoot local controllers, communication wiring, programs, and schedules to identify concerns and determine corrective action.
- Ensures proper set-points, schedules and sequences of operation are correctly programmed.
- Provide timely response to diagnose source of customer concern, analyze system requirements, test components, and recommend corrective action, including on-call and emergency support as required.
- Perform inspections and preventive maintenance tasks for the control systems including point-to-point check-out, sensor calibration, and software back-up.
- Coordinates work with other trades.
- Perform installations, start-ups & commissioning as needed.
- Participate in project pre-planning process; leads execution.
- Accountable for developing schedules for multiple projects.
- Update resource allocations, progress and date changes to publish a weekly master schedule for all active projects.
- Evaluate scope changes, additional work orders and elements.
- Mentors less senior technicians.
- Generation and implementation of control sequences & programming

### Knowledge, Skills and Education Qualifications:

- Minimum 7 years experience in building controls and automation, including troubleshooting, diagnosis, and repair of emergency management systems.
- Proficiency with building automation systems for controlling HVAC Systems
- Working knowledge of BACnet , PUP, and Vykon control systems
- Computer proficiency with MS Office; programming; project start-up, checkout, and troubleshooting skills.
- Valid Driver's License in good standing issued by the State of North Carolina

### Personal and Organizational Skills Include:

- Customer focus
- Drive for results
- Priority setting
- Planning/Time management
- Organizing

- Problem Solving
- Interpersonal Savvy
- Listening

**Computer Skills:**

- Strong proficiency in Microsoft Word, Excel and Outlook
- Lon Watcher knowledge a plus

**Submit resume with 3 references to:**

**Lori Hare**

**Energy Automation Technologies, Inc.**

**625 Grand Prince Ln.**

**Raleigh, NC 27603**